

18<sup>th</sup> April, 2023

The Secretary  
BSE Limited  
Phiroze Jeejeebhoy Towers  
25<sup>th</sup> Floor, Dalal Street,  
MUMBAI – 400 001.  
**Scrip Code: 519528**

The Secretary  
National Stock Exchange of India Ltd.  
Exchange Plaza, 5<sup>th</sup> Floor,  
Plot No.C/1, `G' Block,  
Bandra (East)  
MUMBAI – 400 051.  
**Ref: ISIN - INE369C01017**

**Sub : Reconciliation of Share Capital Audit for the 4<sup>th</sup> quarter ended 31<sup>st</sup> March, 2023**

Dear Sir,

In terms of Regulation 76 of Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018, we are submitting herewith a Reconciliation of Share Capital Audit Report undertaken by a qualified Company Secretary for the purposes of reconciliation of the total admitted capital with both the depositories and the total issued and listed capital for the quarter ended 31<sup>st</sup> March, 2023.

Kindly take the above information on record.

Thanking you,

Yours faithfully,

Ashish Pathak  
Company Secretary & Compliance Officer

Encl.: As above.



*Agarwal A & Associates*  
Company Secretaries

To  
**The Board of Directors**  
**Norben Tea & Exports Limited**  
15B, Hemanta Basu Sarani, 3<sup>rd</sup> Floor,  
**Kolkata – 700 001**

**“RECONCILIATION OF SHARE CAPITAL AUDIT”**  
**(Regulation 76 of SEBI (Depositories and participants Regulations, 2018)**

1. For Quarter Ended	31 <sup>st</sup> March, 2023
2. ISIN	INE369C01017
3. Face Value:	Rs.10/- (Rupees Ten Only) per share
4. Name of the Company	<b>NORBEN TEA &amp; EXPORTS LIMITED</b> (L01132WB1990PLC048991)
5. Registered Office Address	15-B, Hemanta Basu Sarani, 3 <sup>rd</sup> Floor, Kolkata-700001, West Bengal, India
6. Correspondence Address	15-B, Hemanta Basu Sarani, 3 <sup>rd</sup> Floor, Kolkata- 700001, West Bengal, India
7. Telephone & Fax Nos.	Phone: 033 2210 0553; Fax: 033 2210 0541
8. E-mail Address	enquiry@norbentea.com
9. Names of the stock exchanges Where the company's securities are listed	A. The National Stock Exchange of India Limited B. BSE Limited (formerly Bombay Stock Exchange Limited)

Continuation sheet...

Agarwal A & Associates

	Number of shares Issue	% of Total Cap.
10. Issued Capital		
11. Listed Capital (Exchange – wise) As per company's record at The National Stock Exchange of India Limited & BSE Limited)	1, 17, 50,000	100%
	1, 17, 50,000	100%
12. Held in dematerialized form in CDSL	16,74,758	14.25%
13. Held in dematerialized form in NSDL	76, 15,136	64.81%
14. Physical	24, 60,106	20.94%
15. Total No. of shares (12+13+14)	1, 17, 50,000	100%
16. Reasons for difference if any, between (10&11),(10&15),(11&15):	NIL	

17. Certifying the details of changes in share capital during the quarter under consideration as per Table below:

Particulars*	No. of shares	Applied/Not Applied for listing	Listed on stock Exchanges (specify names)	whether intimated to CDSL	Whether Intimated to NSDL	In-prin. approval pending for stock exchange (specify names)
N.A.	NIL	N.A	N.A	N.A	N.A	NIL

\*Rights, Bonus, Preferential Issue, ESOPs.Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture, Any other (to specify)

18. Register of Members is updated (yes/No) if not, updated-up to which date	Yes
19. Reference of previous quarter with regards to excess Dematerialized shares, if any,	No
20. Has the company resolved the matter mentioned in point No.19 above in the current quarter? If not, reason why?	N.A.

21. Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay :

Total No. of demat requests		No. of requests	No. of shares	Reasons for delay
Confirmed after 21 Days		Nil	Nil	N.A.
Pending for more than 21 days		Nil	Nil	N.A.

22. Name, Telephone & Fax No of Compliance Officer of the Company

Mr. Ashish Pathak  
Company Secretary & Compliance Officer  
Norben Tea & Exports Limited  
15B, Hemanta Basu Sarani, 3<sup>rd</sup> Floor,  
Kolkata – 700 001, West Bengal  
Tel: 033 2210 0553  
Fax: 033 2210 0541  
ACS: 70452

23. Name, Address, Tel & Fax No. Registration no. of the Auditor

Agarwal A & Associates  
Company Secretaries,  
Plot No. IID/31/1, Street No. 1111,  
PS Qube, Unit No. 1015A, 10<sup>TH</sup> Floor  
Beside City Center 2  
Kolkata- 700161  
Ph No.- 91 9883362775(M)  
Email ID- cs.aaa.2014@gmail.com  
FCS: F7604; CP: 13493  
ICSI Peer Review Cert No. 1592/2021

24. Appointment of common agency for shares registers Work, if yes (name & address)

MCS Share Transfer Agent Limited  
383, Lake Gardens, 1<sup>st</sup> Floor,  
Kolkata-700045  
Phone: 91-033-4072 4051/54  
Fax: 91-033-4072 4050

25. Any other detail that the auditor may like to provide (e.g. BIFR company, delisting from Stock Exchange Company changed its name etc.)

CS Mira Halder resigned as Compliance Officer w.e.f 19/09/2022.  
In the interim period Managing Director of the Company as Compliance Officer - designate.  
CS Ashish Pathak appointed as Compliance Officer w.e.f 01/02/2023.

Place: Kolkata  
Date: 18/04/2023

For **Agarwal A & Associates**  
Company Secretaries

**AJAY KUMAR**  
**AGARWAL**

Digitally signed by AJAY KUMAR AGARWAL  
DN: cn=AJAY KUMAR AGARWAL,  
o=Norben Tea & Exports Limited,  
ou=Company Secretaries,  
email=ajaykumar@norben.com,  
c=IN

**CS Ajay Kumar Agarwal**  
Proprietor  
(C.P.No.13493/M.No.F7604)  
Peer Review No. 1592/2021

**UDIN NO. F007604E000125337**