

7th October, 2023

The Secretary
BSE Limited
Phiroze Jeejeebhoy Towers
25th Floor, Dalal Street,
MUMBAI – 400 001.
Scrip Code: 519528

The Secretary
National Stock Exchange of India Ltd.
Exchange Plaza, 5th Floor,
Plot No.C/1, `G` Block,
Bandra (East)
MUMBAI – 400 051.
Ref: ISIN - INE369C01017

Sub : Reconciliation of Share Capital Audit for the 2nd quarter and half year ended 30th September, 2023

Respected Sir/Madam,

In terms of Regulation 76 of Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018, we are submitting herewith a Reconciliation of Share Capital Audit Report undertaken by a Practicing Company Secretary for the purposes of reconciliation of the total admitted capital with both the depositories and the total issued and listed capital for the 2nd quarter and half year ended 30th September, 2023

Kindly take the same on your record.

Thanking you,

Yours faithfully,
For Norben Tea & Exports Limited

Manoj Kumar Daga
Managing Director
DIN: 00123386

Encl: As above



To
The Board of Directors
Norben Tea & Exports Limited
15B, Hemanta Basu Sarani, 3rd Floor,
Kolkata – 700 001

“RECONCILIATION OF SHARE CAPITAL AUDIT”
(Regulation 76 of SEBI (Depositories and participants Regulations, 2018)

1. For Quarter Ended	30 th SEPTEMBER, 2023
2. ISIN	INE369C01017
3. Face Value:	Rs.10/- (Rupees Ten Only) per share
4. Name of the Company	NORBEN TEA & EXPORTS LIMITED (L01132WB1990PLC048991)
5. Registered Office Address	15-B, Hemanta Basu Sarani, 3 rd Floor, Kolkata-700001, West Bengal, India
6. Correspondence Address	15-B, Hemanta Basu Sarani, 3 rd Floor, Kolkata- 700001, West Bengal, India
7. Telephone & Fax Nos.	Phone: 033 2210 0553; Fax: 033 2210 0541
8. E-mail Address	enquiry@norbentea.com
9. Names of the stock exchanges Where the company's securities are listed	A. The National Stock Exchange of India Limited B. BSE Limited (formerly Bombay Stock Exchange Limited)

	Number of shares Issue	% of Total Cap.
10. Issued Capital		
11. Listed Capital (Exchange – wise) As per company's record at The National Stock Exchange of India Limited & BSE Limited)	1, 17, 50,000	100%
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12. Held in dematerialized form in CDSL	17,17,498	14.62%
13. Held in dematerialized form in NSDL	75, 97,196	64.66%
14. Physical	24, 35,306	20.72%
15. Total No. of shares (12+13+14)	1, 17, 50,000	100%
16. Reasons for difference if any, between (10&11),(10&15),(11&15):	NIL	

17. Certifying the details of changes in share capital during the quarter under consideration as per Table below:

Particulars*	No. of shares	Applied/Not Applied for listing	Listed on stock Exchanges (specify names)	whether intimated to CDSL	Whether Intimated to NSDL	In-prin. approval pending for stock exchange (specify names)
N.A.	NIL	N.A	N.A	N.A	N.A	NIL

*Rights, Bonus, Preferential Issue, ESOPs.Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture, Any other (to specify)

18. Register of Members is updated (yes/No) if not, updated-up to which date	Yes
19. Reference of previous quarter with regards to excess Dematerialized shares, if any,	No
20. Has the company resolved the matter mentioned in point No.19 above in the current quarter? If not, reason why?	N.A.

21. Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay :

Total No. of demat requests		No. of requests	No. of shares	Reasons for delay
Confirmed after 21 Days		Nil	Nil	N.A.
Pending for more than 21 days		Nil	Nil	N.A.

22. Name, Telephone & Fax No of Compliance Officer of the Company

Mr. Manoj Kumar Daga,
Managing Director & Addl. Charge
Compliance Officer
Norben Tea & Exports Limited
15B, Hemanta Basu Sarani, 3rd Floor,
Kolkata – 700 001, West Bengal
Tel: 033 2210 0553
Fax: 033 2210 0541

***Company Secretary Mr. Ashish Pathak resigned w.e.f 18th September, 2023**

23. Name, Address, Tel & Fax No. Registration no. of the Auditor

Agarwal A & Associates
Company Secretaries,
Plot No. IID/31/1, Street No. 1111,
PS Qube, Unit No. 1015A, 10TH Floor
Beside City Center 2
Kolkata- 700161
Ph No.- 91 9883362775(M)
Email ID- cs.aaa.2014@gmail.com
FCS: F7604; CP: 13493
ICSI Peer Review Cert No. 1592/2021

24. Appointment of common agency for shares registers Work, if yes (name & address)

MCS Share Transfer Agent Limited
383, Lake Gardens, 1st Floor,
Kolkata-700045
Phone: 91-033-4072 4051/54
Fax: 91-033-4072 4050

25. Any other detail that the auditor may like to provide (e.g. BIFR company, delisting from Stock Exchange Company changed its name etc.)

NA

Place: Kolkata
Date: 07/10/2023

For **Agarwal A & Associates**
Company Secretaries

AJAY KUMAR
AGARWAL

Digitally signed by AJAY KUMAR AGARWAL
DN: cn=AJAY KUMAR AGARWAL,
o=AJAY KUMAR AGARWAL, ou=AJAY KUMAR AGARWAL,
c=IN

CS Ajay Kumar Agarwal
Proprietor
(C.P.No.13493/M.No.F7604)
Peer Review No. 1592/2021

UDIN NO. F007604E001208958